

**INSTRUCTIONS TO APPLY FOR
A VEHICLE EMISSIONS EXEMPTION
FOR VEHICLES REGISTERED IN
HAMILTON, RUTHERFORD, SUMNER, WILLIAMSON OR WILSON COUNTY**

These instructions pertain only to vehicles registered in Hamilton, Rutherford, Sumner, Williamson and Wilson Counties. If a vehicle is out of the state or testing area and tags are due for renewal, your vehicle may be eligible for a vehicle emissions exemption. In such circumstances, the State offers an exemption from the vehicle emissions testing requirement for as long as the vehicle is out of the area. If your vehicle is out of the area for more than one year, you must reapply each year to receive an exemption.

If you are a resident of Davidson County, call (615) 340-5656 for exemption information. If you are a resident of Shelby County, call (901) 528-2904 for exemption information.

You must complete the Application for Vehicle Exemption Form in order to apply for and receive a vehicle exemption from the emissions testing requirements of Chapter 1200-3-29. You must provide a physical address showing your residence in Hamilton, Rutherford, Sumner, Williamson, or Wilson County and provide a telephone number where you can be reached. Follow the steps below:

1. TO APPLY YOU MUST SUBMIT THE FOLLOWING:

- Completed application form
- Include a copy of your vehicle's registration or documents of purchase and
- Documentation showing the vehicle is out of the State or testing area (*For example:* Current School Tuition Receipt, Utility Bill, or Military LES) to the Division of Air Pollution Control for processing. An exemption cannot be granted without the appropriate documentation.

Application Forms can be accessed at www.tdec.net/apc/vehicle and go to **Helpful Links - How To Apply For An Exemption**

Your application and supporting documentation can be mailed, faxed or emailed to one of the following:

Mailing Address: Division of Air Pollution Control
Mobile & Air Resources Management Program
401 Church St.
L & C Annex 9th Floor
Nashville, TN 37243

Fax Number: (615) 532-0596 for Hamilton County Residents
(615) 532-6817 for Rutherford, Sumner, Williamson and Wilson County Residents

Email Address: vehicle.emissions.testing@tn.gov

***Do not send exemption application or supporting documentation to the County Clerk's office.
This will delay processing and approval.***

2. Upon receipt, the Division will review application for completeness. If the vehicle qualifies, the division will issue a Certificate of Compliance exemption and you will be notified by phone or email when the exemption has been submitted electronically to the appropriate County Clerk's office. Once the Clerks' office receives this information, you can complete your registration renewal at your convenience.
3. When the vehicle returns to the emissions testing area, it must be tested and pass an emissions test. For station testing locations and operating hours - access www.tdec.net/apc/vehicle.
 - **Please Note - Failure** to have the vehicle tested upon its return to the area can result in no future exemptions being granted for the vehicle.

?? VEHICLE TESTING QUESTIONS ??

Call (615) 532-8378 or Toll Free 1-866-329-9632

Online Registration Renewal Information Can Be Accessed At The Following Sites

Hamilton County: www.countyclerkanytime.com

Rutherford County: www.rutherfordcountyttn.gov

Sumner County: www.sumnertags.com

Williamson County: www.tntagsanytime.com

Wilson County: www.WilsonCountyClerk.com



Telephone: (615) 532-8378 or
Toll Free 1-866-329-9632

Fax: (615) 532-6817 for Middle TN Renewals
Fax: (615) 532-0596 for Hamilton Co. Renewals

APPLICATION FOR VEHICLE EXEMPTION
For Residents of Hamilton, Rutherford, Sumner, Williamson and Wilson Counties

NAME PHONE NO. EMAIL ADDRESS

ADDRESS CITY STATE ZIP CODE

VEHICLE INFORMATION REQUIRED

REGISTRATION EXPIRATION DATE COUNTY TO BE REGISTERED TN LICENSE TAG

VEHICLE IDENTIFICATION NUMBER (VIN) MAKE AND MODEL MODEL YEAR

PERSONAL CERTIFICATION

I, _____, ATTEST THE ABOVE VEHICLE IS LOCATED IN
(City) _____ (State) _____ AND IS OUT OF THE STATE OR THE TESTING AREA
FOR MORE THAN 90 DAYS PRIOR TO VEHICLE REGISTRATION RENEWAL DATE. THE EXPECTED
RETURN DATE OF THE VEHICLE IS (Month) _____ (Year) _____ AT WHICH TIME I AGREE TO
HAVE THE VEHICLE'S EMISSIONS TESTED & OBTAIN A PASSING EMISSIONS CERTIFICATE OF
COMPLIANCE.

NOTICE: FAILURE TO HAVE THE VEHICLE TESTED UPON ITS RETURN TO THE AREA CAN
RESULT IN NO FUTURE EXEMPTIONS BEING GRANTED FOR THIS VEHICLE.

DOCUMENTATION MUST BE PROVIDED SHOWING PROOF OF THE VEHICLE'S LOCATION.

(EXAMPLES: Copy of Current School Schedule or Tuition Payment, Utility Bill or Military LES)

IN THE SPACE BELOW GIVE A FULL DESCRIPTION OF WHY YOUR VEHICLE IS CURRENTLY OUT OF
THE STATE OR TESTING AREA.

APPLICANT'S SIGNATURE

DATE